

MEDICAL TERMINOLOGY AND HEALTH CAREERS

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Course Description

This course will offer the opportunity to learn the language universal to all health careers. You will also be able to explore various medical careers. Upon successful completion of the course, you may receive Tech Prep credit in Medical Terminology at Anoka Technical College, Anoka Ramsey Community College, St. Cloud Technical College, and other community/technical colleges.

Units

The course is organized in nine units. Each unit will focus on various body systems and the health/medical careers that directly relate to the area of study.

Textbook

Gyls. Barbara. (1998). MEDICAL TERMINOLOGY SIMPLIFIED, 3rd edition. Philadelphia, PA, F.A. Davis. **Texts will stay in the classroom unless necessary.**

Materials

1- 1.5'' 3-ring binder is suggested, notebook or loose paper enclosed within it
5 Packs of small notecards

Course Outcomes

1. Identify the organs and structures of the body systems.
2. Define the word roots and combining forms used to describe the organs and structures.
3. Define suffixes and prefixes in medical words.
4. Build and analyze thousands of medical words.
5. Understand the meaning of new medical words by defining the elements.
6. Master pronunciation and spelling of medical terms.
7. Create case studies using medical terms.
8. Interpret case studies from medical terms.
9. Explore a variety of medical careers.

Classroom Policies

- Respect: others right to learn, teach, talk, listen, and participate! I expect all people in this room will act responsibly and respectfully. Never put others or yourself down!! We will uphold the school's "It All About Respect" rules.
- Book bags/purses, etc. will not be allowed on the desktops. Please hang them on your chair or set them on the floor during class time.
- Absences and Tardies: as per school policy. If you are absent, it is your job to get materials from those absences and catch up per school policy. Do not assume that I will track you down upon return to hand you your assignments. Please ask me what you have missed.
- Assignments and due dates will be posted and up-held. If there is an issue with the due dates, talk to me before the day it is due so that we can agree on a due date adjustment.
- If you are absent on a review day, plan on taking the test anyway. New material wasn't covered, so you should be ready for your test.
- If you choose to retake a test, you are only able to receive the highest grade of a "C." on that test. You may only retake one test per trimester. Please provide me with at least 1 day notice of your intent to retake a test.
- Late work will be accepted at the highest points possible at 50%.
- Every day we will begin with "Current Events." These can be national, local, or personal announcements to share. Participation will help us get to know each other and will be an aspect of your grade. Students are encouraged to share both *past* and *current* personal or family health related experiences. These discussions will greatly enhance the group's learning opportunities. Students with whom this information is shared must respect the sensitive and private aspect of this information and keep it confidential.

Tech Prep

Any student scoring an average of 80% for all Unit Tests and score at least 80% on the final tests (through Medical Anatomy I and II) is eligible for Tech-Prep. Tech-Prep is Technical College credits given for A&P (4 credits) and Medical Terminology (2 credits) when a student has proven that she/he can successfully complete these courses with the outlined stipulations. The advantages of graduation from high school with some college credits are obvious: it saves time and money. It also looks good on your resume and/or job application! Of course, in addition to earning college credit, you will be earning high school credits as well (.5 credit for each course).

The instructor has the right to withhold Tech Prep credit from any student for reasons of plagiarism, cheating or other inappropriate behavior.

Evaluation of Learning

The course outcomes are converted to points/percentages and to grades. The grades will be:

A	=	90-100%
B	=	80-89%
C	=	70-79%
D	=	60-69%
F	=	below 60%